



**AURORA CITY SCHOOLS -
DEPARTMENT OF ATHLETICS**
HOME OF THE GREENMEN
109 WEST PIONEER TRAIL
AURORA, OHIO 44202
PHONE: 330-954-2008 FAX: 330-954-2085

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ALL Harmon Spring
Sports begin 3/7

AHS
Baseball begin 2/22
Softball begin 2/22
Boys Tennis begins 3/7
Track begins 3/7

NEW! Forms Online

FINALFORMS
*online electronic forms for Sports Participation &
Team Signup—see following pages for instructions.*

We are very excited that our Athletic Department has partnered with **FINALFORMS**, an online application that will enable parents and students to complete and file athletic forms electronically & sign-up for your sport.

PARENTS, You must log on and register with **FINALFORMS**
to signup for a sport & tryout. If you participated in a winter sport, all you have to do is log back into **FINALFORMS** and select your Spring Sport.

Log in online at: <https://aurora-oh.finalforms.com>

The ONLY form that you are still required to actually print, complete and return the Athletic Department, is the OHSAA Physical form pages 3 & 4. The physical form must be completed by the doctor and by law we are required to have a signed copy on file. Once your student's physical is received by the athletic department we will input the expiration date into FinalForms and then you will receive automatic notifications when your student's physical and forms need to be updated.

Registering your first child will take about 10 minutes. Registering additional children will take 4-5 minutes each. Information is stored from season-to-season, year-to-year and also shared within families eliminating the need to enter the same info more than once. Your only annual requirement will be logging in to verify the existing information for your child by re-signing each form.

If you have any questions or experience any issues during registration, please direct all support requests to support@finalforms.com

Thank you for your assistance in streamlining our paperwork process in the
Athletic Department.

*** 1 ***

***PARENTS, ONLINE forms must
be filled out PRIOR to
Tryouts,
practices,
and participation
GO TO***

<https://aurora-oh.finalforms.com>

If you participated in a winter sport, all you have to do is log back into **FINALFORMS and select your Spring Sport.**

***There is a \$100.00 Pay to Participate fee for **AURORA HIGH SCHOOL** Spring Sports if you try out and make the team—if you paid a PTP fee of \$100 for a Fall Sport, Winter Sport or Band Course you are exempt from the fee.
NOTE: an invoice will be sent home with your child after tryouts***

***There is a \$50.00 Pay to Participate fee for **HARMON MIDDLE SCHOOL** Spring Sports if you try out and make the team—if you paid a PTP fee of \$50 for a Fall Sport you are exempt from the fee.
NOTE: an invoice will be sent home with your child after tryouts***



PARENT REGISTRATION HOW DO I SIGN UP?

1. Go to <https://aurora-oh.finalforms.com>
2. Click **NEW ACCOUNT** under the Parent Icon



Parent

← LOGIN

→ NEW ACCOUNT

← STUDENT LOGIN

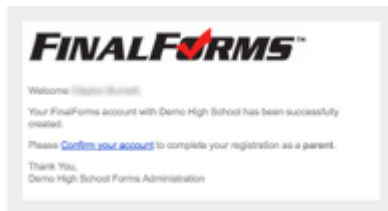
3. Type your NAME and EMAIL and then click **REGISTER**

Name:

Email Address:

Note: If you have already registered, please [login](#) or [request a new password](#)

4. Check your Email and click **CONFIRM YOUR ACCOUNT** in the email text



NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the FinalForms email, please email support@finalforms.com

5. Type your password and click **CONFIRM ACCOUNT**

You're almost done registering as a Parent

SET THE PASSWORD YOU WOULD LIKE TO USE TO SECURELY ACCESS YOUR ACCOUNT.

New Password:

Confirm Password:

6. You will be asked if you want to grant another Parent/Guardian access to your registered students. Either click **SKIP THIS STEP** or type Name and Email Address and click **ADD PARENT ACCOUNT**.

Add Another Parent? [Skip this step](#)

Grant access to an additional parent account (perhaps for your spouse), allowing them to manage your students.

If this individual already has an account, use their email address and they will be automatically linked when you click submit.

Name:

Email Address:

FINAL FORMS

REGISTERING A STUDENT

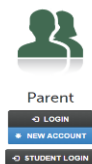
WHAT INFO WILL I NEED?

- Insurance Company & Policy Number • Doctor & Dentist Contact Information
- Hospital Preference • Email Address for *BOTH* you and your student*

HOW DO I REGISTER MY FIRST STUDENT?

*****IMPORTANT***** If you have followed the steps on the previous page, you are already logged in. Jump to Step 3.

1. Go to <https://aurora-oh.finalforms.com>
2. Click **LOGIN** under the Parent Icon



3. Click **REGISTER STUDENT**



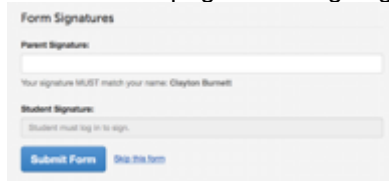
4. Type your Student's NAME, **EMAIL ADDRESS**, DATE OF BIRTH, GENDER, GRADUATION YEAR/GRADE and HOME ADDRESS then click **CREATE STUDENT**

NOTE: The email address provided will be used to send reminders to your student. A student email address may or may not be required, depending on your school preferences.

5. **If your student is an athlete**, please assign your student to a sport by clicking it's checkbox. Sports are separated by year, season, and registration deadline. Click **UPDATE SPORTS** after making your selection.

NOTE: A sport selection can be changed anytime up until the it's registration deadline.

6. Complete each form and enter your full name (e.g. "John Smith") into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.



7. When all forms are complete, you will see a "Forms Finished" message.

Forms finished!

8. *****IMPORTANT***** An email will automatically be sent to the email address that you provided for your student prompting him/her to sign Student forms requiring his/her signature.

9. If you are registering an additional student, click **MY STUDENTS** at the top of the page and jump back to Step 3. Most of the information, like home address and contact information, is automatically copied to your additional students. All forms for additional students will still require your signature.

10. In the future, you may login at any time and click the **Update Forms** button to update information.