

Minutes of the Regular Meeting of the Aurora City Schools Board of Education of October 25, 2021

Call to Order:

The meeting was called to order at 7:00 p.m.

Pledge Allegiance

Mr. Sabulsky was absent. All other Board Members were present.

Acknowledgement of Visitors and Hearing of Public

Christine Karn (1094 East Blvd.) addressed the Board regarding mask wearing for the 2021-2022 school year.

21-201

Recognize Excellence

RESOLVED THAT

the Aurora Board of Education is proud to recognize and congratulate the following students for being selected by Rotary International of Aurora as **Students of the Month**:

Xavier Board Harmon Middle School
Abigail Dalessandro Harmon Middle School

Moved by: Mrs. Conner

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mrs. Conner, Mrs. Mehallis, Mr. Acomb, Mr. Kohanski

Absent: Mr. Sabulsky

No: None: motion carried

21-202

Approval of Minutes

The minutes of the Special Meeting, of September 8, 2021 and the Regular Meeting of September 27, 2021 were approved.

Moved by: Mrs. Mehallis

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mrs. Conner, Mr. Acomb, Mrs. Mehallis, Mr. Kohanski

Absent: Mr. Sabulsky

No: None: motion carried

Superintendent and Assistant Superintendent Reports

Mr. Roberto stated that the Ohio Department of Health has issued changes to its quarantine guidelines. He will be communicating these changes to staff and parents later that evening.

Michelle Nizen (Leighton Elementary Principal) and Maria Goodman (Miller Elementary Principal) presented the District's Positive Behavioral Interventions and Supports (PBIS) system. PBIS is a multi-tiered school-wide, behavioral framework developed and implemented for the purpose of improving academic and social outcomes and increasing learning for all students. PBIS through HB 318 is mandated for schools. Through PBIS, individualized, positive strategies are taught and reinforced to students. Students are taught and encouraged to be respectful, responsible and be problem solvers. PBIS is a mind shift from old school discipline to restorative practices to promote student's self-regulation and co-regulation. Its goal is to create safe, supportive, positive and equitable learning environments for all students.

Treasurer's Report/Recommendations

For the month of September, expenditures exceeded revenues by \$396,573. This decreases the general fund cash balance to \$19,996,865 after the third month of the fiscal year. For the month of September, revenues were 1.60% less than projected while expenditures were 4.90% less than projected.

On the revenue side, the second half 2020 real estate property tax settlement from Summit County, along with the Summit County public utility tangible personal property tax receipts were received. This completes the real estate tax collection for tax year 2020.

Also, the property tax rollback and homestead exemption for Portage County was received from the State of Ohio. \$1,413,636 was received for the tax rollback reimbursement and \$194,774 for the homestead exemption reimbursement. The Summit County tax credits are expected to be received in October.

On the expenditure side, Employees' Retirement/Insurance Benefits costs include the District's annual SERS surcharge payment of \$80,884. As a comparison, last year's SERS surcharge payment was \$76,930. SERS surcharge started in 1988-89 and is an additional employer charge levied on the salaries of lower-paid SERS members used exclusively to fund healthcare. The minimum annual compensation is determined annually by the System's actuaries and is \$23,000 for FY 2021 making the surcharge applicable to many of the District's classified employees.

Thus far for the fiscal year, revenues are \$270,836 greater than projected and expenditures are \$110,035 less than projected. Overall, this results in a favorable variance of \$380,871 after the third month of the fiscal year.

The total cash balance for all funds is \$23,484,383.51 with the general fund having a cash balance of \$19,996,864.61. This overall cash balance is \$11,222.03 less than that at the end of August which can be accounted for by:

- *The \$396,573 excess of expenditures over revenues in the general fund.*
- *The \$96,134 in revenues in the bond retirement fund (Fund 002) and \$58,283 in the permanent improvement fund (Fund 003) from the Summit County real estate tax receipts and Portage County property tax rollback and homestead exemption.*
- *Revenues over expenditures of \$204,686 in federal programs (Fund 5xx).*

21-203

Approve Financial Statements

WHEREAS the financial statements and reports (including revenues, disbursements, and balances) for the funds herein specified have been presented to the members of the Board at least two days prior to the meeting:

General Fund	Dated: 9/30/21
Student Activity Fund	Dated: 9/30/21
Categorical Funds	Dated: 9/30/21
Investments	Dated: 9/30/21
Debts	Dated: 9/30/21

WHEREAS the members of the Board have had an opportunity to inquire about any revenue, disbursement, balance, or report;

WHEREAS the public may review such documents in the treasurer's office and the annual financial statements and reports are part of the permanent records of this school district; and

WHEREAS disbursements are prohibited by statute from exceeding the amount appropriated by the Board;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.18 and ORC 3313.47, the financial statements and reports are approved as presented insofar as the disbursements are legal expenditures within the appropriated amounts
The meeting was adjourned at 7:08 pm.

Moved by Mr. Kohanski

Seconded by Mrs. Conner

Roll Call Vote:

Yes: Mrs. Mehallis, Mr. Acomb, Mr. Kohanski

Mrs. Conner

Absent: Mr. Sabulsky

No: None: motion carried

21-204

Accept Resignations and Retirements

RESOLVED THAT

the Aurora Board of Education accepts the **resignation/retirement** of the following staff members and/or positions.

Joanne Hesmondalgh

LES Cafeteria

Resignation effective October 6, 2021

Eleven years of service to the District

Jennifer James

Bus Driver

Resignation effective October 22, 2021

Ten years of service to the District

Kelley Smith

Coach

Resignation effective October 19, 2021

AHS Swimming Assistant Coach position

Theresa McGhee

MES Head Custodian

Retirement Effective February 1, 2022

Thirty-nine years of service to the District

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,

Mrs. Conner

Absent: Mr. Sabulsky

No: None: motion carried

21-205

Approve Introductory Appointment of Support Staff

RESOLVED THAT

the Aurora Board of Education appoints the following **support staff members** as indicated for an introductory period of 100 work days contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Ryan Lynn

AHS Custodian 3rd Shift

Effective: October 5, 2021

Amount: Custodian 1, EL5

Fund: General

Kese Hach

LES Cafeteria

Effective: October 12, 2021

Amount: Short Hr Cafe, EL5

Fund: General

Keith Packard

Bus Driver

Effective: October 12, 2021

Amount: Bus Driver, EL2

Fund: General

Carol Donohue
MES Health/Instructional Aid

Effective: October 18, 2021
Amount: Health/Inst Asst., EL0
Fund: IDEA-B/General

Zyreen Budin
CES Health/Instructional Aid

Effective: October 26, 2021
Amount: Health/Inst Asst., EL0
Fund: IDEA-B/General

Alexadra Endrai
CES Health/Instructional Aid

Effective: October 26, 2021
Amount: Health/Inst Asst., EL3
Fund: IDEA-B/General

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis
Roll Call Vote:
Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner
Absent: Mr. Sabulsky
No: None: motion carried

21-206

Award Supplemental and Extended Time Contracts (District Personnel)

RESOLVED THAT

the Aurora Board of Education awards **supplemental contracts** to district personnel for the **2021-22** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from General Fund unless otherwise noted.

Kory Rorbaugh	HMS Intramurals	Amt: Intr. Hrly Rate
Kim Kish	HMS Intramurals	Amt: Intr. Hrly Rate
Dan Clapper	LES Intramurals	Amt: Intr. Hrly Rate
Andy Mitroff	AHS Girls Basketball Assistant Coach	Amount: 10%
Tim Baczkowski	HMS Girls Basketball Assistant Coach	Amount: 8%

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis
Roll Call Vote:
Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner
Absent: Mr. Sabulsky
No: None: motion carried

21-207

Employ Support Staff Substitutes

RESOLVED THAT

the Aurora Board of Education approves the employment of the following in Board approved **support staff substitute positions** (bus driver, custodian/maintenance, secretary, paraprofessional, cafeteria/courier, media clerk, health/instructional assistant) for the **2021-22** school year on an as needed as assigned basis contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria.

Conces, Peter
Olsen, Claudia

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis
Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner
Absent: Mr. Sabulsky
No: None: motion carried

21-208

Approve Revised Support Staff Substitute Hourly Wage

RESOLVED THAT

the Aurora City Schools Board of Education approves the increase to the following **substitute rates** effective November 1, 2021:

	FROM	TO
Sub Secretary	\$ 11.00 per hour	\$ 12.00 per hour
Sub Health/Instructional Aid	\$ 10.50 per hour	\$ 11.50 per hour

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner

Absent: Mr. Sabulsky

No: None: motion carried

21-209

Revised part Time Maintenance and Tech Assistants Pay Scale

RESOLVED THAT

the Aurora City Schools Board of Education approves the increase to the following **Part-Time Pay Scales: effective November 1, 2021:**

Part Time Maintenance and Tech Assistants	Old	New
Step 0	\$ 9.00/hr	\$ 11.00/hr
Step 1	\$ 9.27/hr	\$ 11.33/hr
Step 2	\$ 9.55/hr	\$ 11.67/hr
Step 3	\$ 9.83/hr	\$ 12.02/hr

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner

Absent: Mr. Sabulsky

No: None: motion carried

21-210

Award Supplemental/Pupil Activity Contracts (Non-District Personnel)

RESOLVED THAT

the Aurora Board of Education awards **supplemental/pupil activity contract** to non-district personnel for **2021-22** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from the General Fund unless otherwise indicated:

Kelley Mehallis	AHS Swimming Head Coach	Amount: 12%
Whitney Lieberth	AHS Swimming Assistant Coach	Amount: 8%
Larissa Czupik	AHS Swimming Assistant Coach	Amount: 8%

Moved by Mrs. Conner

Seconded by Mr. Kohanski

Roll Call Vote:

Yes: Mr. Acomb, Mrs. Conner, Mr. Kohanski

Abstain: Mrs. Mehallis

Absent: Mr. Sabulsky

No: None: motion carried

21-211

Approve Leave of Absence Requests

RESOLVED THAT

the Aurora Board of Education approves the **leave of absence** requests as follows:

Lisa Gealy

HMS Guidance Counselor

Parental leave of absence effective December 21, 2021

for the 2nd semester of 2020-21 school year

Justin Montello

HMS ELA Teacher

Medical leave of absence effective January 4, 2022

through April 10, 2022

Moved by Mr. Kohanski

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner

Absent: Mr. Sabulsky

No: None: motion carried

21-212

Approve Updated Policy JP, (PBAS) Positive Behavioral Interventions and Supports

The District implements PBIS on a system-wide basis. The Board directs the Superintendent/designee to develop a PBIS system that is consistent with the components set forth in the State Board of Education's (SBOE) policy on positive behavior interventions and supports. The District encourages family involvement as an integral part of its PBIS system.

Prohibited Practices

The District does not engage in practices prohibited by State law, including:

1. prone restraint;
2. any form of physical restraint that involves the intentional, knowing or reckless use of any technique that:
 - A. involves the use of pinning down a student by placing knees to the torso, head or neck of the student;
 - B. uses pressure point, pain compliance or joint manipulation techniques or
 - C. otherwise involves techniques that are used to unnecessarily cause pain.
3. corporal punishment;
4. child endangerment, as defined by Ohio Revised Code Section (RC) 2919.22;
5. deprivation of basic needs;
6. seclusion and restraint of preschool children in violation of Ohio Administrative Code Section (OAC) 3301-37-10;
7. chemical restraint;
8. mechanical restraint (that does not include devices used by trained school personnel, or by a student, for the specific and approved therapeutic or safety purposes for which such devices

were designed and, if applicable, prescribed);

9. aversive behavioral interventions or

10. seclusion in a locked room or area.

Restraint

Physical restraint may not be used as a form of punishment or discipline, or as a substitute for other less restrictive means of assisting a student in regaining control. The use of prone restraint is prohibited. This policy does not prohibit the use of reasonable force and restraint as provided by RC 3319.41.

Restraint may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. if the physical restraint does not interfere with the student's ability to breathe;
3. if the physical restraint does not interfere with the student's ability to communicate in the student's primary language or mode of communication and
4. by school personnel trained in safe restraint techniques, except in the case of rare and unavoidable emergency situations when trained personnel are not immediately available.

Seclusion

Seclusion may not be used as a form of punishment or discipline, for staff convenience or as a substitute for other less restrictive means of assisting a student in regaining control.

Seclusion may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. for the minimum amount of time necessary to protect the student and others from physical harm;
3. in a room or area that is not locked, does not preclude the student from exiting the area should the staff member become incapacitated or leave, and that provides adequate space, lighting, ventilation and the ability to observe the student and
4. under the constant supervision of trained staff able to detect indications of physical or mental distress that require removal and/or immediate medical assistance, and who document their observations of the student.

Repeated Dangerous Behaviors

The District conducts functional behavioral assessments for students who repeatedly engage in dangerous behavior that leads to instances of restraint and/or seclusion to identify students' needs and more effective ways of addressing those needs. Behavioral intervention plans that incorporate appropriate positive behavioral interventions are created when necessary.

Training and Professional Development

The District trains an appropriate number of personnel in each building in crisis management and de-escalation techniques. The District maintains written or electronic documentation of provided training and lists of participants in each training session.

All student personnel, as defined by OAC 3301-35-15, are trained annually on the SBOE's and the District's policies and procedures regarding restraint and seclusion.

The Board directs the Superintendent/designee to develop a plan for any necessary training of student personnel to implement PBIS on a system-wide basis.

Data and Reporting

Each incident of seclusion or restraint is immediately reported to the building administrator and the student's parent. Each incident of seclusion or restraint is documented in a written report, which is made available to the student's parent within 24 hours. The District maintains written reports of seclusion or restraint. These reports are educational records under the Family Education Rights and Privacy Act.

The District annually reports information concerning the use of restraint and seclusion to the Ohio Department of Education (ODE), as requested by ODE.

Monitoring and Complaint Processes

The Board directs the Superintendent/designee to establish a procedure to monitor the implementation of State law and the District's policy on restraint and seclusion.

The Board directs the Superintendent/designee to establish District complaint procedures, which include a:

1. procedure for parents to present complaints to the Superintendent to initiate a complaint investigation by the District regarding incidents of restraint or seclusion and
2. requirement that the District respond to parents in writing within 30 days of the filing of a complaint regarding restraint and seclusion.

Parents are notified annually of the District's seclusion and restraint policies and procedures, which are also posted on the District's website.

Moved by Mr. Acomb

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Acomb, Mrs. Conner, Mrs. Mehallis,
Mr. Kohanski

Absent: Mr. Sabulsky

No: None: motion carried

21-213

Approve Purchase of 65" LED Collaborative Touchscreen

WHEREAS, it is necessary to purchase 15 new ViewSonic 65" 4K LED collaborative touchscreens for Miller Elementary School, and

WHEREAS, the following proposals were received:

65" Touchscreens

Best Buy for Business	\$33,898.35
Dell Technologies	\$34,984.65
Newegg Business	\$39,191.70

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Aurora City School District that the proposal by Best Buy for Business in the total amount of \$33,898.35 for 15 new ViewSonic 65" 4K LED collaborative touchscreens for use at Miller Elementary School be accepted and the purchase authorized accordingly.

Moved by Mrs. Conner

Seconded by Mrs. Mehallis

Roll Call Vote:

Yes: Mrs. Conner, Mrs. Mehallis, Mr. Acomb,
Mr. Kohanski

Absent: Mr. Sabulsky

No: None: motion carried

21-214

Approve Purchase of Cleveland Convection Steamer

RESOLVED THAT

WHEREAS, it is necessary to purchase a new Cleveland Range Model 36CGM300 gas convection steamer for the Aurora High School Kitchen, and

WHEREAS, the following proposals were received:

Hubert Co.	\$27,750.00
TriMark SS Kemp	\$29,333.00
HPS	\$30,093.37

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Aurora City School District that the proposal by Hubert Co. in the total amount of \$27,750.00 for a new Cleveland Range Model 36CGM300 gas convection steamer for the Aurora High School Kitchen be accepted and the purchase authorized accordingly. Funds are from the Food Service Fund (Fund 006).

Moved by Mr. Kohanski

Seconded by Mr. Acomb

Roll Call Vote:

Yes: Mr. Kohanski, Mrs. Mehallis, ,

Mrs. Conner, Mr. Acomb

Absent: Mr. Sabulsky

No: None: motion carried

Discussion Items

The proposed 2022-2023 school calendar was discussed.

Board Items

There were no Board items.

21-215

Adjournment

The meeting was adjourned at 7:48 pm.

Moved by Mr. Acomb

Seconded by Mrs. Mehallis

Yes: Mrs. Conner, Mr. Acomb, Mrs. Mehallis,
Mr. Kohanski

Absent: Mr. Sabulsky

No: None: motion carried

Board President

Treasurer